Description

The City of San Diego will begin using its new Enterprise Resource Planning (ERP) system, also known as OneSD, during Fiscal Year 2010. The ERP system consolidates a wide range of financial, logistics, and human resource functions into a single integrated system. Operational use of the ERP system marks a new era in the City by replacing a collection of custom-built, non-integrated software applications with an enterprise-wide, commercial off-the-shelf (COTS), integrated software solution, which will be the foundation for the City's core business processes for many years to come.

The City has developed a support model for the ERP system based on the Business Application Competency Center (BACC) model. The administrative, functional, development, and technical resources required for on-going operations and maintenance are co-located in the same facility dedicated to supporting the enterprise-wide suite of SAP applications. This is an industry-proven model for providing high quality and cost-effective support.

The SAP Support Department will be formed when the City's ERP system (OneSD) has gone live. Between March and June 2009, the City will be focusing its efforts on preparing for the system to 'go live' and designing plans for system management. One component of these efforts will be developing a tactical plan for the organization that includes a mission statement, strategic goals, objectives, and performance measures. This information will be included in the Fiscal Year 2010 Annual Budget.

Department Summary

SAP Support							
		FY 2008 BUDGET		FY 2009 BUDGET		**FY 2010 PROPOSED**	FY 2009-2010 CHANGE
Positions		0.00		0.00		**19.00**	19.00
Personnel Expense	$	-	$	-	**$**	**1,995,948**	$ 1,995,948
Non-Personnel Expense	$	-	$	-	**$**	**10,902,756**	$ 10,902,756
TOTAL	$	-	$	-	**$**	**12,898,704**	$ 12,898,704

Department Staffing

	FY 2008 BUDGET	FY 2009 BUDGET	**FY 2010 PROPOSED**
SAP SUPPORT			
SAP Support			
Administration	0.00	0.00	**2.00**
Functional Support	0.00	0.00	**17.00**
Total	**0.00**	**0.00**	**19.00**

Department Expenditures

		FY 2008 BUDGET		FY 2009 BUDGET		**FY 2010 PROPOSED**
SAP SUPPORT						
SAP Support						
Administration	$	-	$	-	**$**	**11,198,859**
Functional Support	$	-	$	-	**$**	**1,741,037**
SAP Support	$	-	$	-	**$**	**(41,192)**
Total	**$**	**-**	**$**	**-**	**$**	**12,898,704**

SAP Support

Significant Budget Adjustments

SAP SUPPORT

SAP Support	Positions	Cost	Revenue
Equipment/Support for Information Technology	0.00	$ 5,884,494	$ 0
Funding allocated according to a zero-based annual review of information technology funding requirements and priority analyses.			
Non-Discretionary Adjustment	0.00	$ 4,788,078	$ 0
Adjustments to expense allocations that are determined outside of the department's direct control. These adjustments are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
SAP Support Department Addition and Transfer of Positions	19.00	$ 2,267,324	$ 0
Addition of 2.00 FTE positions and non-personnel expenses, and the transfer of 17.00 FTE positions to the newly created SAP Support Department to manage the integrated ERP System.			
Revised Revenue	0.00	$ 0	$ 12,898,704
Adjustment to reflect Fiscal Year 2010 revenue projections.			
Vacancy Savings	0.00	$ (41,192)	$ 0
Adjustments to personnel expenses to reflect the anticipated savings resulting from positions projected to be vacant for any period of the fiscal year due to personnel attrition and salary differentials for new employees.			

Expenditures by Category

	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 PROPOSED
PERSONNEL			
Salaries & Wages	$ -	-	**1,331,869**
Fringe Benefits	$ -	-	**664,079**
SUBTOTAL PERSONNEL	-	-	**1,995,948**
NON-PERSONNEL			
Supplies & Services	$ -	-	**343,841**
Information Technology	$ -	-	**5,883,810**
Energy/Utilities	$ -	-	**33,759**
Equipment Outlay	$ -	-	**4,641,346**
SUBTOTAL NON-PERSONNEL	-	-	**10,902,756**
TOTAL	-	-	**12,898,704**

Salary Schedule

SAP SUPPORT

SAP Support

Class	Position Title	FY 2009 Positions	FY 2010 Positions		Salary		Total
1106	Sr Management Analyst	0.00	**1.00**	$	71,273	$	71,273
1183	Accountant IV	0.00	**2.00**	$	90,807	$	181,613
1218	Assoc Management Analyst	0.00	**1.00**	$	63,595	$	63,595
1243	Info Systems Administrator	0.00	**1.00**	$	88,574	$	88,574
1348	Info Systems Analyst II	0.00	**1.00**	$	63,270	$	63,270
1349	Info Systems Analyst III	0.00	**1.00**	$	71,601	$	71,601
1401	Info Systems Technician	0.00	**5.00**	$	49,208	$	246,039
1659	Payroll Audit Supv-Personnel	0.00	**2.00**	$	52,707	$	105,414
1746	Word Processing Operator	0.00	**1.00**	$	37,643	$	37,643
1917	Supv Management Analyst	0.00	**1.00**	$	80,297	$	80,297
2217	Financial Operations Manager	0.00	**1.00**	$	138,902	$	138,902
2228	Principal Accountant	0.00	**1.00**	$	99,840	$	99,840
2270	Program Manager	0.00	**1.00**	$	125,000	$	125,000
	Vacancy Factor Adjustment	0.00	**0.00**	$	-	$	(41,192)
	Total	0.00	**19.00**			$	**1,331,869**
	SAP SUPPORT TOTAL	0.00	**19.00**			$	**1,331,869**

SAP Support

Revenue and Expense Statement (Non-General Fund)

	FY 2008* BUDGET		FY 2009* BUDGET		FY 2010 PROPOSED	
REVENUE						
Services to General Fund	$	-	$	-	$	7,565,861
Services to Other Funds	$	-	$	-	$	5,332,843
TOTAL REVENUE	$	-	$	-	$	12,898,704
TOTAL BALANCE AND REVENUE	$	-	$	-	$	12,898,704
OPERATING EXPENSE						
Non-Personnel	$	-	$	-	$	10,902,756
Personnel	$	-	$	-	$	1,995,948
TOTAL OPERATING EXPENSE	$	-	$	-	$	12,898,704
TOTAL EXPENSE	$	-	$	-	$	12,898,704
BALANCE	$	-	$	-	$	-
TOTAL EXPENSE, RESERVE, AND BALANCE	$	-	$	-	$	12,898,704

* At the time of publication, audited financial statements for Fiscal Year 2008 were not available. Therefore, the Fiscal Years 2008 and 2009 columns reflect final budget amounts from the Fiscal Year 2008 and 2009 Annual Budgets. As such, balances and reserves do not reflect carryover from the previous fiscal year.